Revitalizing Chapter Activities Plan Template

We would like to learn more about how your chapter intends to grow! Please use the following template to share more about what motivated your current group and what your plans are for the upcoming year.

Chapter Name: _____________________________

Chapter Mission/Goals

Does your potential chapter have a mission statement or a list of goals? (Yes or Not Yet) __Yes__
If yes, please share with us:
Our goal is to foster local community's interest in optics/photonics, and encourage students to participate in activities that will benefit not only themselves but also the entire community.

Chapter Activities

With your group, brainstorm ideas for activities that you may organize this year. Use the spaces under the categories below to list these activities. It is okay if you leave a category blank.

Academic Activities/Technical Talks:
We are planning to have a journal club to share the most recent advances in photonics.

Outreach Activities/Demonstrations:
We are planning to have an outreach program for local high schools. We will demonstrate optical experiments to the high school students to encourage the interest in optics.

Professional Development Activities:

Social/Networking/Recruitment Activities:
We will host recruitment events to attract new students. We are planning to have retreats/ lunches to encourage members to build networks.

Activities that Build Industry Connections:
Revitalizing Chapter Activities Plan Template - Continued

Chapter Organization

Has your chapter elected officers? (Yes or Not Yet) ________________

If yes, please share the names and emails of your officers with us.

President: ____________________________ Email: ____________________________

Vice-President: _______________________ Email: ____________________________

Secretary: ____________________________ Email: ____________________________

Treasurer: ____________________________ Email: ____________________________

Has your group planned a schedule for meetings? (Yes or Not Yet) __________

If yes, do you have a location for those meetings? (Yes or Not Yet) __________

What strategies will your chapter implement to ensure that it does not become inactive in the future?

Currently, we only have 8 active members in the student chapter. Only two students are junior students and the rest will graduate within an year or two. The most crucial next step would be to secure more members to sustain the student chapter. Our most immediate goal is to recruit students (at least 8 more students) as soon as possible. Our first action will be to contact collaborating labs in the Case Western University for membership.

We look forward to reviewing your packet soon! Let us know if you have any questions.

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